

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1700 Galloping Hill Road • Kenilworth, New Jersey 07033-1303

Telephone: (908) 620-1871 • (800) 852-0137

Fax: (908) 620-1874

George H. Heflich, Sr., President
Frank B. Gunson, 3rd, Vice President
Barry J. Osborn, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

December 4, 2009

Sanford I. Weinberg, Secretary
Jacob J. Genovay, 1st Asst. Secretary
H. Lee Baker, 2nd Asst. Secretary
William S. Maushardt, Field Examiner

FILING OF 2009 NEW JERSEY FIREMEN'S RELIEF ASSOCIATION TAX RETURNS – REPORT DUE MARCH 1, 2010

In accordance with Section 54:18-1, as per attached of Chapter 18 of Title 54 of the Revised Statute of the State of New Jersey, the New Jersey State Firemen's Association will collect and disburse the 2% New Jersey Firemen's Relief Association Taxes for 2009 for companies not domiciled in New Jersey. Companies using this Service must have their completed reports reach this office no later than March 1, 2010, so that the taxes may be paid within the period prescribed by law.

It is required that companies promptly advise us if they do not intend to use this plan for the distribution of 2009 taxes.

At the request of the New Jersey Department of Insurance, you will be required to use the five-digit N.A.I.C. number on your submission this year.

Enclosed are the Affidavits that must be filed with each company report, along with a list of instructions for the preparation of the reports. Only use the N.A.I.C. Number, which is assigned to your company. If there is no listing for your company, please contact this office.

Please follow these instructions carefully. Use only the ISO Code Numbers promulgated by this office, ranging from 021 to 599 inclusive. Included is an updated listing.

Should you want this file in Electronic Format, please e-mail Frank Gunson at frankg@njsfa.com.

With revisions that were made to Section 54:18-1 of Chapter 18 of Title 54, you are also to include all monies for Code 999 or any codes other than above.

Please send all diskettes, reports and checks to:

NEW JERSEY STATE FIREMEN'S ASSOCIATION

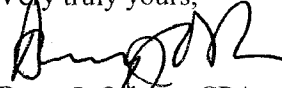
1700 Galloping Hill Road

Kenilworth, New Jersey 07033-1303

ATTENTION: Barry J. Osborn, CPA
Treasurer

We will be pleased to provide any additional information required in connection with these reports.

Very truly yours,



Barry J. Osborn, CPA
Treasurer

BJO:cs
Cc: File Attachments

Visit us on the web at www.njsfa.com

NEW JERSEY FILING INSTRUCTIONS

IMPORTANT
(Please complete and return immediately)

This will acknowledge receipt of New Jersey Firemen's Relief Association Tax Forms. All inquiries relating to these taxes should be addressed to:

NAME AND TITLE: _____

COMPANY: _____

ADDRESS: _____

TELEPHONE: Area Code (____) _____

IMPORTANT – REPORTS DUE MARCH 1, 2010

Return to: New Jersey State Firemen's Association
1700 Galloping Hill Road
Kenilworth, New Jersey 07033-1303
C/O Barry Osborn
908-620-1871

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TO: All New Jersey Surplus Line Producers

FROM: George H. Heflich, Sr.
President

DATE: December 4, 2009

SUBJECT: Reporting Guidelines

The New Jersey State Firemen's Association has a program that will accept your fire Premium Tax on CD or disk. The Fire Premium Tax CD or disk must be in EXCEL format. Included is a sample of the Schedule of Fire Premiums format we ask that you use to show your Fire Premium Tax.

It has come to our attention that there may be errors in the ISO numbers that are assigned and reported to our office. It appears in some cases the ISO number being assigned is to the mailing address and not the property location, which results in the wrong Municipality or Fire District receiving the credit. The Association requests that you verify the ISO assigned coincides with the ISO number for the responding Municipality or Fire District.

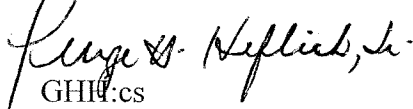
At the request of the New Jersey Department of Insurance, your SLA number must appear on all forms, including the SLPS-1-Tax and SLPS-2-FRA.

Please follow these instructions carefully. Use only ISO Code Numbers promulgated by this office, ranging from 021 to 599 inclusive. Included is an updated listing of ISO Association Codes and should you want it in electronic format, please e-mail Frank Gunson at frankg@njsfa.com.

Along with the CD or disk please include a copy of the State of New Jersey Department of Banking and Insurance Form SLPS-1-Tax (rev 8/2003) and form SLPS-2-FRA (rev 8/2003) a printout of the CD or disk. In lieu of mailing a CD or disk you can e-mail the return to Frank Gunson at frankg@njsfa.com.

Should you have any questions, please do not hesitate to call us.

I thank you in advance for your cooperation.


GHH:cs
Cc: File

